

# THANK YOU 101:

## A GUIDE TO EXPRESSING APPRECIATION FOR YOUR SCHOLARSHIP OR FELLOWSHIP

### SAYING THANKS:

#### Do It Online

We have made it easy for you to share your thanks! Simply log in with your NetID and fill out the survey questions about your Rutgers experience! You can even include a picture (a headshot or even a selfie). Your note of thanks will be provided to your donor by us!

<http://thankyou.rutgers.edu>

*Log in with your Rutgers Net ID*

#### Be Thoughtful

##### First, actually thank your donor

*"I want to express my sincere gratitude..."*

*"When I found out I was selected as a scholarship recipient, I was overjoyed and am so grateful for your support!"*

##### Describe how this award complements your education/life

*"This fellowship enables me to focus on my studies by working fewer hours at my part-time job."*

*"Without this award, I couldn't afford to attend Rutgers, so it is truly life-changing."*

##### Conclude by sharing your future plans

*"I aim to continue developing my academic plan and apply for graduate programs to enrich my professional knowledge."*

*"My professional plan after college is to become an elementary school teacher."*

**NOTE:** Do not copy exact wording, but feel free to use these examples as a **guide** when writing a letter that reflects who you are.

### FAQ

#### WHY DO I HAVE TO FILL OUT A THANK YOU FORM?

We all like to feel appreciated, which is why thank-you letters are so essential. Your gratitude may inspire donors to continue funding their awards for years to come! Donors can also provide invaluable insight and advice, and we encourage you to strengthen your connection to them.

#### I'M A NEW STUDENT AND I DON'T HAVE A NETID. WHAT SHOULD I DO?

Access to your NetID is included with your enrollment packet. If you need help with this, please visit [netid.rutgers.edu](http://netid.rutgers.edu) for assistance. Once you have access, you can come back to the website and submit the thank you form.

#### I ALREADY SENT A LETTER LAST YEAR!

If your award is renewed, update the donor each year on your progress. Let them know how their ongoing support has helped you accomplish your goals. Send another letter after graduation to let them know what you'll be doing.

#### HOW DO I KNOW MY SUBMISSION WENT THROUGH?

When you submit your form, you will see a confirmation page. You can also send yourself a copy of your responses from this page.

#### ANY OTHER COMMENTS, QUESTIONS, OR CONCERNS?

Feel free to reach out to us via email at [thanks@rutgersfoundation.org](mailto:thanks@rutgersfoundation.org). Please include your RU ID in the email.



# Student Name

## Scholarship Name

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### School

Rutgers Business School-Newark and  
New Brunswick

### Class

Senior

### Major

Finance

### Minor

Real Estate

### Hometown

Trenton, NJ

### Email

thanks@rutgers.edu

### Extracurricular Activities

Clubs, sports, Greek life, etc.

### A Note of Thanks

I want to express my sincere gratitude for being selected as a recipient of this award. Thank you to the donor who made this possible and for supporting college students in improving our lives so we can pursue our career goals. I am grateful to be recognized for my academic work both in and out of classes and your support is tremendous. I will continue to work hard and complete work that is representative of Rutgers University. Once again, thank you for your generosity.

### How This Scholarship Complements My Education

This financial support affects me greatly by giving me the resources and aid necessary to continue studying without worry. This has a tremendous impact on making sure I do not have to take any student loan debt which would take a great toll on my mind, ultimately, my ability to concentrate on my studies. This also allows me to reduce my work hours so that I can focus on other extracurricular activities like case competitions and networking events.

### My Future Plans

I plan to work in a small real estate private equity or local development shop specifically on the acquisitions or asset management side. This is my intended career path as I am passionate about real estate. I plan to work and build up my skills and network before deciding if I would like to work my way up to an executive position within a company or start my own firm. The plan is to be able to become a real estate investor, owning different properties as well.